

## PLAN

Establish Objectives and  
Process Required to  
Deliver the Desired Results  
Write Programs and  
Develop Policies and  
Procedures  
Consult Community  
Consult Stakeholders

## DO

Carry out Objectives  
Planning Stage  
Recruit Community to be  
involved in Programs  
Appoint/ Recruit Staffing  
Begin Pilot Programs  
Conduct Initial Surveys  
Document Program Data,  
Attendance

## CHECK

Gather Data and results  
from the Do Phase and  
evaluate  
Compare the Data to  
Expected Outcomes  
looking for Similarities and  
Differences

## ADJUST

Modify the Plan and Do  
Process based on the  
data, Feedback and  
Trends  
Continuously Check and  
Review to keep Current

## OBSERVE

Behaviours, Patterns,  
Influences  
Strength and Weaknesses  
Seek to understand local  
Community needs,  
Seek to understand  
Individual needs  
Conduct surveys  
Conduct interviews

# Management + Review System Flow Chart

O.P.D.C.A STEWHART CYCLE: OBSERVE | PLAN | DO | CHECK | ADJUST

**LIVE**free  
PROJECT

NURTURE + STRENGTHEN + CONNECT OUR COMMUNITY